

Business, Management & Legal Programs

Customer Service Contact Information

CERTIFICATE PROGRAMS

The Certificate Programs staff provides many services to students enrolled in certificates, including course selection advisement, course substitutions, record maintenance, transcript evaluations, and problem resolutions.

Financial Management Programs:

Telephone: (310) 206-1654
 Email: fmcertificate@uclaextension.edu
 Website: uclaextension.edu/bmlp

Business Management Programs:

Telephone: (310) 206-4271
 Email: bamcertificate@uclaextension.edu
 Website: uclaextension.edu/bmlp

COURSE, TEXTBOOK, AND INSTRUCTOR INFORMATION

Program representatives are available to answer questions about textbook information, instructor follow-up, class locations, course outlines, and advance course scheduling.

- Accounting
Tiffany Canton
Telephone: (310) 206-1304
Email: tcanton@uclaextension.edu
- Bookkeeping
- Business Economics, Math, and Statistics
- CIA® and CPA® Review Programs
- CMA® Review Program
- EA Review Program
- Internal Audit
- Taxation
John Caruso
Telephone: (310) 206-1708
Email: jcaruso@uclaextension.edu
- Communication Skills
- Marketing and Advertising
Zalina Walton
Telephone: (310) 825-4192
Email: zwalton@uclaextension.edu
- Emergency Management & Homeland Security
- Enterprise Risk Management
Telephone: (310) 206-4271
Email: industrysegmentprograms@uclaextension.edu
- Entrepreneurship
- Human Resources Management
- Leadership and Management Programs
- Small Business Management & Technology
Eddie Fisher
Telephone: (310) 825-2012
Email: efisher@uclaextension.edu

- Credit Analysis & Management
- Finance and Investments
- FP&A Review Program
- Financial Literacy
- Personal Financial Planning
Phil Williams
Telephone: (310) 206-1689
Email: pwilliams@uclaextension.edu

- International Trade and Commerce
- Restaurant Management
- Wine Education and Management
Lanny Dinh
Telephone: (310) 206-5075
Email: ldinh@uclaextension.edu

- Legal and Law-Related
- Paralegal Training Program (PTP)
Telephone: (310) 825-0741
Email: paralegal@uclaextension.edu

- Strategic Branding and Public Relations
- Real Estate
Freda Bush
Telephone: (310) 206-1555
Email: fbush@uclaextension.edu

CONCURRENT COURSES

During fall, winter, and spring quarters, UCLA Extension students may petition to concurrently enroll in UCLA regular-session daytime classes (subject to approval and space availability).

Tiffany Canton
 Telephone: (310) 206-1304
 Email: tcanton@uclaextension.edu

CONTINUING EDUCATION CREDIT

Many of the business, management, and legal courses are approved for continuing education credit toward professional licensing/re-licensure and/or certification. Please contact the individual program representative for more details.

INTERNSHIPS

Internship opportunities are available to those officially enrolled in select certificates and who have completed a minimum of 5 courses in their program. Internships are also open to non-certificate students who meet the qualifications and have been preapproved by an Internship Coordinator.

- Internships in Accounting/Taxation, Finance, and Personal Financial Planning
Yvette de la Cruz
Telephone: (310) 206-1578
Email: ydelacru@uclaextension.edu

- Internships in Human Resources Management, International Trade and Commerce, Marketing and Advertising, Public Relations, and Real Estate
Eric Hubert
Telephone: (310) 825-1238
Email: ehubert@uclaextension.edu
- Internships in Emergency Management & Homeland Security and Enterprise Risk Management
Telephone: (310) 206-4271
industrysegmentprograms@uclaextension.edu
- Paralegal Training Program (PTP)
Internships restricted to PTP students only.
Telephone: (310) 825-0741
Email: paralegal@uclaextension.edu

CORPORATE CUSTOM TRAINING

Programs and courses can be custom tailored to meet an organization's specific training needs and be delivered on-site.

Telephone: (310) 206-4149
 Email: customprograms@uclaextension.edu
 Website: uclaextension.edu/customprograms

UCLA EXTENSION STUDENT SERVICES

- Financial Aid Office
Telephone: (310) 825-4246
Email: finaid@uclaextension.edu
- International Student Office
Telephone: (310) 825-9351
Email: iso@uclaextension.edu
Website: uclaextension.edu/intc
- Career Services:
Telephone: 310-267-1317
Email: career@uclaextension.edu
- Grading: (310) 825-9971, option 1
- Transcripts: (310) 825-9971, option 1
- Parking: (310) 825-9971, option 0

Subject to change without notice.