



Business, Management & Legal Programs

# Taxation Programs

Advance Your Career as a Tax Professional

# Career Opportunities for Tax Professionals

As changing tax laws become more complex, individuals and corporations must employ trained specialists to assist them with their tax planning and preparation. According to the Department of Labor, job growth for tax professionals is projected to increase at a faster rate than the average for other occupations. Thus, exciting career opportunities will exist for qualified financial professionals who have a solid background in taxation.

## The Taxation Profession

Demand for qualified tax professionals is expanding!

Continual changes to the tax code and regulations, in addition to a new focus on ethical tax preparation practices, are fueling the demand for qualified tax professionals. Tax professionals can choose from a number of career paths that present exciting opportunities, including:

- Tax Planning and Preparers
- Corporate Tax Accountants
- Tax Compliance Managers
- Tax Examiners, Collectors, & Revenue Agents
- Tax Attorneys
- International Taxation
- Personal Financial Advisors
- Government & Non Profit Tax Accountants
- Real Estate Tax

Most tax professionals need a bachelor's degree in taxation, accounting, economics, or business

administration, and many have a master's degree or JD in taxation or industry certification such as the CPA or Enrolled Agent (EA) designations. Continuing education is also vital to tax professionals who want to advance their careers, given the growing complexity of tax laws and regulations.

## Qualities and Skills to Succeed

To be successful, tax professionals should:

- Be highly knowledgeable of the tax code and regulatory compliance procedures.
- Have excellent interpersonal skills and an aptitude for working with numbers.
- Have high standards of integrity.
- Have an aptitude for mathematics and be able to analyze, compare, and interpret facts and figures quickly.
- Be good at working with people, business systems, and computers.

- Be creative thinkers and problem-solvers, applying their analytical skills to business.

Relevant work experience is also critical for those who want to move their careers forward. Those who broaden their technical skills and exhibit their competency by attaining professional certification will also have the best chances for career advancement.

## Advance Your Career with UCLA Extension

UCLA Extension's broad curriculum in taxation is recognized by businesses and organizations throughout the U.S. and abroad based on their academic excellence and emphasis on real-world learning. Our programs are designed to meet the market demand for qualified Tax professionals and the desire by individuals to increase their skills and knowledge.

“ The Enrolled Agent Examination Review program enabled me to earn the federally recognized EA designation and has strengthened my knowledge of tax law and allowed me to work more confidently as an accountant and tax preparer. I highly recommend the course.”

**Tara Dev, EA**  
UCLA Extension Certificate Graduate



# Taxation Certificate

Today's businesses and organizations are looking for financial professionals who can fill roles that complement their teams and, perhaps most critically, support expansion. UCLA Extension's comprehensive taxation certificate curriculum is designed for real-world application, providing practical skills to help students meet the increasing demands of the tax profession while also preparing individuals for industry certifications.

## Program Overview

The 9-course Taxation Certificate provides students with a thorough understanding of taxation standards and principles. The program is ideal for individuals who are planning to pursue a career in taxation as well as for financial services professionals who want to provide tax management services. The curriculum is also relevant for students who are preparing for industry certification, including CPA and EA licensing.

### Certificate Curriculum

#### Recommended Core Courses (4 courses)

X 127	Federal Income Taxation
X 427.111	Federal Tax Practice and Procedures
X 427.8	Taxation of Corporations and Shareholders
X 427.9	Partnership Taxation

#### Ethics Requirement (1 course)

X 423.422	Ethics in Accounting
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#### Elective Courses (Select 4 courses):

X 427.12	Estate and Gift Taxation
X 427.121	International Taxation
X 427.122	Taxation of Property Transactions
X 427.123	Tax Reporting and Governance for Nonprofit Organizations
X 427.13	Payroll Tax and Accounting
X 427.904	Retirement Plans and Other Employee Benefits
X 427.96	Fundamentals of Tax Advocacy
X 430.33	Income Taxation in Personal Financial Planning
X 439.3	Estate Planning
X 439.31	Advanced Estate Planning
X 427.124	Internship in Taxation

Note: It is recommended that students enroll in the certificate after completing their first two courses in the program.

### Recommended Prerequisites

Students are advised to complete X 1A Principles of Accounting and X 1B Principles of Accounting (or equivalent) prior to enrolling in the certificate since these two courses are prerequisites for a number of courses in the curriculum.

### Program Features & Benefits

- Wide selection of taxation courses, including relevant course work for CPA candidates and those considering the IRS Enrolled Agent (EA) certification.
- Flexibility to complete coursework through live, classroom sessions or instructor-led online classes.
- Instructors who are highly experienced accounting and tax professionals and practitioners.
- Ongoing certificate advisory services to help students plan their course of study based on their individual needs and schedules.
- Career development opportunities including internships, career-related events and professional association affiliations.
- Candidates completing this program are awarded the Gold Seal Certificate of the University of California signed by the Dean of UCLA Extension.

### Who Should Enroll

- Accountants, Corporate Tax Managers, Tax Preparers, Attorneys, Financial Advisors, Government and Nonprofit Financial Professionals.
- Mid-career accounting and tax professionals who want to expand their careers.
- CPA candidates and those who are considering the IRS Enrolled Agent (EA) certification.
- Recent college graduates, including accounting majors, who are planning to pursue a career in the tax profession or need specific course work for CPA candidacy.

### Learn More

To view certificate details, including full listings of courses, please visit: [uclaextension.edu/TaxationCert](https://uclaextension.edu/TaxationCert)

# Additional Taxation Programs

UCLA Extension also offers two additional taxation programs—*EA Exam Review* and the *Annual Tax Controversy Institute*—that can help expand your qualifications as a tax professional. Both programs are highly recognized throughout the Los Angeles region and beyond, and are ideal for individuals who want to further expand their knowledge in taxation and career prospects.

## IRS Enrolled Agent (EA) Exam Review Program

UCLA Extension's live, instructor-led review program fully prepares financial professionals who plan to become Enrolled Agents and sit for this very difficult examination. The exam review program provides a comprehensive curriculum covering all 3 parts of the exam:

- Individuals
- Businesses
- Representation, Practice, and Procedures

The courses are taught by IRS attorneys and CPAs who have extensive experience in tax preparation and the Internal Revenue Service.

### Key Features and Benefits

- Review key exam topics and learn test-taking strategies
- Final review sessions with test questions from prior exams
- Enroll in each part individually or in all 3 parts for a discounted fee
- Discounted fees offered if enrolled in UCLA Extension's Taxation Certificate and to companies sending more than 3 employees to the program
- The comprehensive program or individual part may be repeated for 50% of the fee if you've attended at least 80% of the class hours

For further details, please visit:

[uclaextension.edu/taxation\\_eareview](http://uclaextension.edu/taxation_eareview)

## Annual Tax Controversy Institute

Scheduled each October, the Tax Controversy Institute is one of the preeminent conferences exclusively dedicated to tax controversy and tax litigation. The Institute's core mission is to provide an open forum for distinguished presenters and panelists to discuss, and debate, sometimes sensitive tax practice issues with an engaged audience. The conference has gained unparalleled national recognition in the field of tax controversy, representing a true partnership among members of the tax judiciary, government, and private tax practitioners.

### Conference highlights:

- Learn the latest trends on tax controversy issues
- Attend high-quality presentations and panel discussions
- Network with leading tax professionals and IRS representatives
- Convenient, day-long format that includes continental breakfast, awards luncheon, and evening reception

For further details, please visit:

[uclaextension.edu/TaxCon](http://uclaextension.edu/TaxCon)

“ The Annual Tax Controversy Institute's continued success is structured around high-quality practical presentations by sophisticated government and private practitioners from throughout the United States who enjoy an open discussion of sometimes sensitive practice issues with the audience. ”

**Charles Rettig, Esq.**

Conference Chair, Hochman, Salkin, Rettig, Toscher & Perez, P.C., Beverly Hills, California





# Career Resources to Get You There

UCLA Extension certificate students have ongoing access to a number of career related resources that can help move their career forward. Our programs work closely with employers, advisory boards, and professional associations to assure students have the opportunity to network both in and outside the classroom. Career changers or those early in their careers also are encouraged to consider internships and seek mentoring opportunities to help successfully transition into the profession.

## Career Events

UCLA Extension participates in a number of annual career events where students can meet and network with industry veterans as well as representatives from professional associations and organizations. Career panels are included to help students learn more about the taxation profession.

## CareerSpot

Special career services are available to our current Certificate Students and Certificate Graduates. This includes access to BruinView, UCLA's job board, online résumé critique service and virtual 1:1 career counseling.

## Internships

The Internship in Taxation provides students with practical experience in a variety of tax job functions and provides the opportunity to apply the materials studied previously throughout the courses in the certificate program.

## Professional Associations

Students are encouraged to join and participate in relevant professional associations to help further expand their career development skills and engage in networking opportunities. UCLA Extension works closely with a number of organizations, including CalCPA, Financial Planning Association (FPA), and National Association of Enrolled Agents, by promoting student membership and participation in chapter meetings and events. Members of these organizations also receive discounted fees to UCLA Extension accounting and taxation courses.

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## Industry Resource Guide

### Internal Revenue Service (IRS)

(800) 829-4933 | [irs.gov/taxpros](https://www.irs.gov/taxpros)

### California Tax Education Council (CTEC)

(916) 492-0457 | [ctec.org](https://www.ctec.org)

### National Association of Enrolled Agents (NAEA)

(202) 822-6232 | [naea.org](https://www.naea.org)

### National Association of Tax Professionals (NATP)

(800) 558-3402 | [natptax.com](https://www.natptax.com)

### Financial Planning Association (FPA)

(800) 322-4237 | [fpanet.org](https://www.fpanet.org)

### CalCPA

(800) 922-5272 | [calcpa.org](https://www.calcpa.org)

### California Board of Accountancy

(916) 263-3680 | [dca.ca.gov/cba](https://www.dca.ca.gov/cba)

### American Institute of Certified Public Accountants (AICPA)

(888) 777-7077 | [aicpa.org](https://www.aicpa.org)

### U.S. Department of Labor: Bureau of Labor Statistics

(202) 691-5200 | [bls.gov](https://www.bls.gov)



# Start Your Journey to Success

Contact a UCLA Extension representative today for more information on the following:

## Certificates

**(310) 206-1654**

[bamcertificate@uclaextension.edu](mailto:bamcertificate@uclaextension.edu)

This unit provides many services to students enrolled in certificates, including course selection and advisement, record maintenance, transcript evaluations, problem resolutions, and internships.

## Course Information

**(310) 825-4938**

[sgomez@uclaextension.edu](mailto:sgomez@uclaextension.edu)

For questions about course content, instructors, textbooks, location, and advance course scheduling.

## Corporate Custom Training

**(310) 206-4149**

[customprograms@uclaextension.edu](mailto:customprograms@uclaextension.edu)

Learn how our courses can be brought to your site and custom-tailored to meet your organization's specific training needs.



## About UCLA Extension

UCLA Extension is the continuing education division of the University of California at Los Angeles (UCLA). We offer courses evenings and weekends in Westwood, Torrance and Downtown L.A., plus online classes available around the globe. Courses range from business, arts, engineering, and IT to entertainment studies, public policy, public health, the humanities, and more. Explore UCLA Extension at: [uclaextension.edu](http://uclaextension.edu)

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**UCLA Extension** 10995 Le Conte Avenue, Suite 515, Los Angeles, CA 90024-1333 | [uclaextension.edu/Taxation](http://uclaextension.edu/Taxation)

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