Customer Service Contact Information

CERTIFICATE PROGRAMS
The Certificate Programs staff provides many services to students enrolled in certificates, including course selection advice, course substitutions, record maintenance, transcript evaluations, and problem resolutions.

Telephone: (310) 206-1654
Email: bmcertificate@uclaextension.edu
Website: uclaextension.edu/bmplp

COURSE, TEXTBOOK, AND INSTRUCTOR INFORMATION
Program representatives are available to answer questions about textbook information, instructor follow-up, class locations, course outlines, and advance course scheduling.

• Accounting
  Tiffany Canton
  Telephone: (310) 206-1304
  Email: tcanton@uclaextension.edu

• Business Economics, Math, and Statistics
  Michael Cardoza
  Telephone: (310) 206-1708
  Email: mcardoza@uclaextension.edu

• CIA® and CPA® Review Programs
• CMA® Review Program
• Taxation
• Financial Literacy
  Samuel Gomez
  Telephone: (310) 825-4938
  Email: sgomez@uclaextension.edu

• Communication Skills
• Marketing and Advertising
  Zalina Walton
  Telephone: (310) 825-4192
  Email: zwalton@uclaextension.edu

• Credit Analysis & Management
• Homeland Security & Emergency Management
• Risk, Security & Resiliency Management
• Small Business Management & Technology
  Enrique Aragon
  Telephone: (310) 794-5470
  Email: earagon@uclaextension.edu

• Entrepreneurship
• Human Resources Management and Organizational Development
• Leadership and Management Programs
  Eddie Fisher
  Telephone: (310) 825-2012
  Email: efisher@uclaextension.edu

• Finance and Investments
• Personal Financial Planning
  Phil Williams
  Telephone: (310) 206-1689
  Email: pwilliams@uclaextension.edu

• International Trade and Commerce
• Restaurant Management
• Wine Education and Management
  Josh Gill
  Telephone: (310) 206-5075
  Email: jgill@uclaextension.edu

• Legal and Law-Related
• Paralegal Training Program (PTP)
  Telephone: (310) 825-0741
  Email: paralegal@uclaextension.edu

• Public Relations
• Real Estate
  Freda Bush
  Telephone: (310) 206-1555
  Email: fbdush@uclaextension.edu

BUSINESS E-SSENTIALS® SELF-STUDY ONLINE COURSES
Offered in cooperation with Global Window Partners, these self-paced online courses are comprised of individual modules requiring about 2½ to 3 hours of study time.
Website: unex.gwpartners.com

• Entrepreneurship
• International Trade and Commerce
• Marketing: Brand Management
  Josh Gill
  Telephone: (310) 206-5075
  Email: jgill@uclaextension.edu

• Finance and Investments
• Mergers and Acquisitions
  Samuel Gomez
  Telephone: (310) 825-4938
  Email: sgomez@uclaextension.edu

CONCURRENT COURSES
During fall, winter, and spring quarters, UCLA Extension students may petition to concurrently enroll in UCLA regular-session daytime classes (subject to approval and space availability).

Tiffany Canton
Telephone: (310) 206-1304
Email: tcanton@uclaextension.edu

CONTINUING EDUCATION CREDIT
Many of the business, management, and legal courses are approved for continuing education credit toward professional licensing/re-licensure and/or certification.

Michael Cardoza
Telephone: (310) 206-1708
Email: mcardoza@uclaextension.edu

INTERNSHIPS
Internship opportunities are available to those officially enrolled in select certificates and who have completed a minimum of 5 courses in their program. Internships are also open to non-certificate students who meet the qualifications and have been preapproved by an Internship Coordinator.

• Internships in Accounting/Taxation, Finance, and Personal Financial Planning
  Yvette de la Cruz
  Telephone: (310) 206-1578
  Email: ydelacruz@uclaextension.edu

• Internships in Human Resources Management, International Trade and Commerce, Marketing and Advertising, Public Relations, and Real Estate
  Eric Hubert
  Telephone: (310) 825-1238
  Email: ehubert@uclaextension.edu

  Greg Gonzalez
  Telephone: (310) 206-1654
  Email: ggonzalez@uclaextension.edu

• Paralegal Training Program (PTP)
  Internships are restricted to PTP students only.
  Telephone: (310) 825-0741
  Email: paralegal@uclaextension.edu

CORPORATE CUSTOM TRAINING
Programs and courses can be custom tailored to meet an organization’s specific training needs and be delivered on-site.

Telephone: (310) 206-4149
Email: customprograms@uclaextension.edu
Website: uclaextension.edu/customprograms

UCLA EXTENSION STUDENT SERVICES
• Financial Aid Office
  Telephone: (310) 825-4246
  Email: finaid@uclaextension.edu

• International Student Office
  Telephone: (310) 825-9351
  Email: iso@uclaextension.edu
  Website: uclaextension.edu/iso

• Grading: (310) 794-7361
• Transcripts: (310) 825-3708
• Parking: (310) 825-2007

Subject to change without notice.

Revised 4-17-14